

हंसराज महाविद्यालय

दिल्ली विश्वविद्यालय

महात्मा हंसराज मार्ग,

मलकागंज, दिल्ली - 110007

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UNIVERSITY OF DELHI

Mahatma Hansraj Marg

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NAAC ACCREDITED 'A++' GRADE COLLEGE

Name of the Department/Society:	Entrepreneurial Cell
Name of the Event:	Knowledge & Innovation session 2: MS Excel
Date of the Event:	7th October, 2023
Speaker Name	

Description of the event :

To professionalize the skills and enhance the efficiency of the coordinators, the Research and Development Department of The Entrepreneurial Cell, Hansraj organized an informative online session on the working and utility of MS Excel on 7 October, at 7:00 pm, which proved to be highly productive for the members.

The session started with an explanation of basic terms related to Excel such as cell, rows, columns, task bar etc., so as to familiarize the students with the format. As the session gained pace the coordinators were given practical insight into Excel, regarding how to actually use the tools to enhance efficiency, while working on any project. Shortcut keys to major functions, sorting, referencing, and formatting were some of the key components of the session. The students were asked to operate Excel on their respective devices and practice along with the heads so that they could grasp it in a better way, and clear their doubts at the point as they arise.

At the end of the session, the attendees were assigned the task of preparing an annual budget using Excel, which could give them practice in almost everything that was covered during the session.

Overall, the session proved to be very engaging and productive for the members. The R&D Department took suggestions from the members about the topic for the next session and ensured

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that it would organize many such fruitful sessions to groom the members with the skills that are necessary to ensure a successful career.

Attendance

1. Aaditya Kothari
2. Aarjav Jain
3. Aarohi Bansal
4. Aarohi Bansal
5. Ankit Agarwal
6. Ansh Batra
7. Archit Jain
8. Arnav
9. Arth Jain
10. Ayushi
11. Bhavvi Khanna
12. Chitrakshi
13. Debaditya Das
14. Garvita Bamal
15. Hardik Bhagat
16. Harmanpreet Singh
17. Harshit Jhunjhunwala
18. Harshwardhan Agarwal
19. Ipsa Arya
20. Ishita Singhal
21. Janvi Gupta
22. Jasmehar Kaur
23. Jatin Dhingra
24. Kailash Chandra Ray
25. Kashish

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26. Khushi Goyal
27. Khushi Satwani
28. KkaatyanShive Singh
29. Manya Singhal
30. Mehak Vohra
31. Mridul Gupta
32. Nakul Ghai
33. Navya Kansal
34. Neal Agarwal
35. Priyam Gupta
36. Puspit Jain
37. Rajat Raj
38. Ridhima
39. Ritansh Nagpal
40. Rohan
41. Saksham Sachdeva
42. Sanvi
43. Sheila Bansal
44. Shivam Mehlatvat
45. Tanish Grover
46. Tanush Mittal
47. Tavishi Agarwal
48. Tushita Arora
49. Vanshika
50. Vibhor Sharma
51. Yash Gupta
52. Zainab Azam