



# ONE WEEK INTERDISCIPLINARY ONLINE FACULTY DEVELOPMENT PROGRAMME

ON



## Public Procurement: Rules, Procedures, e-tender, Government e-marketplace And Audit

**November 22-26, 2021**  
**09:30 A.M. – 01:00 P.M.**

**Organised by**

**Mahatma Hansraj Faculty Development Centre**  
(A Centre of MoE, Govt. of India under PMMMNMTT Scheme)

**HANSRAJ COLLEGE**  
(NAAC ACCREDITED 'A+' CGPA 3.62)

**University of Delhi**  
Mahatma Hansraj Marg, Malka Ganj, New Delhi-110007  
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# ABOUT PMMMNMTT SCHEME

The Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching emphasises the need to change the role and working of a teacher from mere disseminator of information and knowledge to the one who advances frontiers of existing knowledge by actively developing and creating new insights into diverse social and physical phenomena.

# ABOUT HANSRAJ COLLEGE

Hansraj College is one of the largest constituent colleges of the University of Delhi and has been ranked as one of the top five colleges for science, arts and commerce several times in the last decade. The faculty and students of the college have contributed immensely to the fields of academics, sports and culture. The college faculty is dedicated towards the growth and development of the institution academically and administratively and constantly thrive for excellence. Hansarians have been placed in diverse professions and services worldwide and are bringing fame and laurels to the institution.



# ABOUT THE PROGRAMME

**Objectives of the Programme:** - Understand the rules (GFR 2017) and procedure for expenditure of Public fund (different types of practices and procedures for procurement, e-tender, Government e-Marketplace (GeM), Audit, along with hands on training for participants).

## **Topics to be covered in the programme :**

- ❖ Introduction to Public Procurement, Legal, Procedural and Regulatory Frame Work of Public Procurement
- ❖ Procurement of Goods with Government Fund
- ❖ Procurement of Works with Government Fund
- ❖ Contract Management, Store and Purchase Manual, Role of purchase convener
- ❖ New trend in public procurement GeM
- ❖ Introduction to e-tendering on Govt. portal
- ❖ Audit (inspection of an organization's accounts and assets)

**Target Audience:** - College/University Faculty, Administrative staff presently dealing with or likely to be associated with public procurement of goods, works and services. This programme will be a perfect platform to learn public procurement procedures with hands on training.

# REGISTRATION DETAILS

## STEP-1: FEE SUBMISSION

Participants are required to pay a registration fee via NEFT/IMPS/UPI to the following account

Registration Fee	: INR 500
Account	: Principal, Hansraj College, FDC
Bank	: Canara Bank, Hansraj College, Delhi
Type of Account	: Savings
Account number	: 2848101019873
IFSC	: CNRB0002848

## STEP-2: FORM SUBMISSION

Fill the Registration Form through the link:- <https://bit.ly/3b9MZ1I>

- **NOTE: Fee is NON-REFUNDABLE.**
- Pre-registration to the programme is through online mode only.
- **Last date** for registration is **17.11.2021**
- FDP details will be shared with confirmed participants by **19.11.2021**
- Attendance norms are strict. Participants are required to clear the assessment component for getting the e-certificates.
- **ELIGIBILITY:** All faculty members and Administrative staff are eligible to participate.

## MHRFDC TEAM

**PROF. (DR.) RAMA**  
Principal, Hansraj College  
&  
Chairperson, MHRFDC

**DR. JYOTI BHOLA**  
Coordinator, MHRFDC

**MR. ASHUTOSH YADAV**  
Dy. Coordinator, MHRFDC

## FDP ORGANISING TEAM

### Members, Organising Committee

**DR. MONA BHATNAGAR**  
FDP Convener  
Department of Electronics  
Hansraj College

**DR. RAVIKANT PRASAD**  
FDP Coordinator  
Department of Physics  
Hansraj College

**DR. ARCHANA SINGH**  
Department of Botany  
Hansraj College

**Ms. SONIA YOGI**  
Department of Physics  
Hansraj College

**Shri. SUSHIL KUMAR GUPTA**  
A.O. Administration, Hansraj College

**Shri. DILIP KUMAR SINGH**  
A.O. Accounts, Hansraj College