



Department of Commerce, Hansraj College

in association with

GWEPP

announces

an Add-On Course

under

Student Learning Centre, IQAC

Hansraj College

on

FUTURE SKILLS TO BOOST EMPLOYABILITY

SLC-06



DATES: October 3, 2020 to November 15, 2020 (only on Saturday and Sunday)

Course Coordinator(s) Teacher-in-Charge

Ms. Ritika Seth

Dr. Meghna Malhotra

Mr. Ashutosh Yadav

Department of Commerce

Course Convenor

Dr. Mona Bhatnagar

Director, IQAC

Patron

Dr. Rama

Principal, Hansraj College

For any Queries, You may contact Ms. Ritika Seth at ritikaseth@hrc.du.ac.in or +91-9910798482



ABOUT THE COLLEGE

Hansraj College is one of the Largest Constituent Colleges of the University of Delhi. The College has been ranked as one of the top five Colleges for Science, Arts & Commerce several times in the last decade. The Faculty & students of the College have Contributed immensely in the Academics, Sports & Culture. Eminent Authors & Academicians have been part of our College & have contributed towards making it one of the finest institutions of the Country. The College has completed 73 years in the realm of imparting higher education. It has made significant & unparalleled contribution to society in terms of producing numerous dignitaries scholars, intellectuals & sports persons who served different domains not only in our own country but even at International levels.

ABOUT THE COURSE

This is a highly activity and training oriented course which aspires to enthuse skills and techniques which are needed to enhance your performance at Corporate Placement / Job Recruitment Screening Tests , such as Group Discussions, Personal Interviews, Digital Interviews, Resume Writing, Guesstimates, Case Study Analysis, Creative Writing & Personal Branding. The approach followed in the program shall be a seamless blend of Theoretical Concepts dissemination followed immediately with Action Learning assignments , where students shall be asked to customise their responses and adapt their communication techniques in alignment with the methodologies demonstrated in the program. There shall be an intense focus to deliver lasting transformation in the Student Competency enhancement on the dual aspects of - Approach to the Job Recruitment Process, and the Aptitude to perform successfully at these tests

ABOUT THE TRAINER



GAGAN SINGH

Gagan is a Corporate Recruitment Specialist and a Communications Coach. He's had total 24 years of experience serving as Director / Member of Board at MNCs across Asia, and is the founder of GWEPP, a Leadership Coaching & Competency Development Institute, which specialises in training University Students & Corporate Professionals on Competencies & Skills to grow to the next level. Gagan is a high rank holding alumni of IIM-A, DCE (now DTU) & an All India CBSE Topper. He's personally mentored & trained over a 100,000 professionals , and the mission of life is to guide Development of Great Careers!

DELIVERABLES

- **Motivational Lectures**
- **Videos**
- **Activities/ Exercises**
- **Mock Interviews / GDs**
- **Speeches**
- **Assessments**
- **Certification**

REGISTRATION DETAILS

Registration Form link:

<https://forms.gle/cGhPj3PywiFVfcjv7>

Note: Please keep screenshot (pdf/png/jpeg) as payment proof before filling this form.

Registration Fee: ₹4000 (for Hansraj Students) and ₹4500 (for students from other colleges)

Payment Details:

Account: Principal Hansraj College SLC

Account Number: 2848101019888

Bank: Canara Bank

IFSC: CNRB0002848

Confirmation mail shall be sent to the registered participants by 30th September, 2020

WHO CAN ATTEND?

Any Student affiliated to any Course/ College/ University may Join

CERTIFICATION & ASSESSMENT

- ***Certificates of Participation to be awarded on successful completion of Course.***
- ***Attendance for 80% of the sessions is mandatory for successful completion.***
- ***Assessment criterion shall be 70% of the total marks.***

DETAILED SCHEDULE

DAY	MODULE	LIST OF TOPICS	DURATION
1.	GROUP DISCUSSIONS	<i>The Session will provide a Perspective on the Context of GDs, the Criteria of Evaluation, the Attitude & Mind set a Student must adapt & finally provide a framework to Analyse GD Topics.</i>	4Hrs
2.	GROUP DISCUSSIONS	<i>Building Techniques to Eliminate Anxiety, Positive Body Language, Art of Interruption , Winning Strategy Options, Managing Complex GD Situation, Do's and Don'ts in GDs, Advance Preparation to succeed at GDs</i>	4Hrs
3.	INTERVIEWS	<i>Interview Context, Understanding The Interviewers & Setting Objectives, Your S.W.O.T. & Fitment Analysis, The S.B.I Rule for Evaluation Criteria, The 3 Diamonds at The Beginning, Golden Question: "Tell Me Something about Yourself"</i>	4Hrs
4.	INTERVIEWS	<i>Body Language Strategy ,Mirroring Strategy, Building Connect with Interviewer, Types of Interviews : "MIST" Framework, Common Errors to Avoid, Advance Preparation, Golden Questions – "Strength & Weakness" "Why should we select you", "Salary Questions"</i>	4Hrs
5	INTERVIEWS	<i>CHAMPIONS of Digital Interview (Context. Criteria, Winning Strategy, Caution & Caveat, Preparation), FAQ (Moral & Hypothetical),Current Affairs, Important Contemporary Topics</i>	4Hrs

DAY	MODULE	LIST OF TOPICS	DURATION
6.	RESUME WRITING SKILLS	<i>Who is your Audience?, What is the Process, O.P.T.I.M.I.S.T.I.C. Resume, The Aspects to Glorify ?, 3*3*3 Rule, Caution Points in Resume Writing , Preparation</i>	4Hrs
7.	GUESSTIMATES	<i>Common Error in Approach, The First Step, Structuring the Puzzle, The 3 Powerful Strategies , Attitude Matters Concluding Techniques</i>	4Hrs
8.	CASE STUDIES	<i>Class Discussion on Case Study #1, Art of Reading Cases, Fact Finding & Key Factors, Problem Identification I.M.P.R.O.C.O.R.A.L. Framework, Presenting Conclusions To Leave Impact , Caution Points to Avoid</i>	4Hrs
9.	W.A.T. (Creative Writing Skills)	<i>Understanding W.A.T , Big Thinking Framework, O.L.S.A.C. Framework, B.M.W. W.O.M.E.N Framework Elements to L.E.A.P. to Enrich Content, V.I.M. – B.A.C Framework for Eloquent Lexicon</i>	4Hrs
10	EQ & ENLIGHTENING LEADERSHIP TO SUCCEED AT INTERVIEWS	<i>Why do you need EQ?, How do you Build it? –P.R.I.S.M. Framework, How to use E.Q. for Professional Success? AA.CC.TT.OO.RR. Framework to Create Image & Aura EQ to Win at Interviews & GDs, Leadership Framework</i>	4Hrs