

# HANS RAJ COLLEGE

Mahatma Hansraj Marg, Malkaganj, New Delhi-110007

## NOTICE INVITING TENDER

### Name of Work:- Renovation of Reception of Hans Raj College, Delhi.

Wax sealed Tenders on behalf of Principal, Hans Raj College is invited in two bid system i.e. "Technical +EMD" and "Financial Bid" separately for the above work from Interior work Contractor having successfully carried out similar work preferably three similar works in the last three years. The contractor should have experience of carrying out the Interior, Electrical and Air conditioning work. The tenderer are required to produce proof of fulfilling these conditions while making requests for issue of tender document with proof of registration under Works Contract Sales Tax of Govt. of NCT Delhi

Sl No	Description of work	Estimated Cost (Rs. In Lakh)	EMD	Date of Sale of tender Document	Date and time of submission of tender	Tender cost	Duration of the work
1	Renovation of Reception of Hans Raj College New Delhi	Rs. 7,00,000/-	Rs. 7,000/-	From 03/06/2016 to 10/06/2016	Upto 3.00 pm on 10/06/2016	Rs.500/-	15 days

Tender document (non-transferable) comprising detailed terms and conditions can be obtained from the Office of Principal, Hans Raj College, Mahatma Hans Raj Marg, Malkaganj, New Delhi 110007 during the office hours on all working days by remitting tender cost (non-refundable) by a demand draft of a scheduled bank drawn in favor of Principal, Hans Raj College, New Delhi. Technical bids of the tenders will be opened in the Principal office, Hans Raj College, on 10/06/2016 at 3.30 p.m. in the presence of the bidders if any.

**Principal, Hans Raj College reserves the right to accept or reject, in part or full, any or all the tenders without assigning any reason thereof.**

Tenders received without EMD will not be entertained.

Tender document can also be seen and down loaded from Hans Raj College website and submitted by remitting tender cost along with the technical bid only.

Principal,  
Hans Raj College

# Renovation of Reception of Hans Raj College, Delhi.

## TENDER DOCUMENT



YEAR 2016

Rs.500/-

# **HANS RAJ COLLEGE**

Mahatma Hansraj Marg, Malkaganj, New Delhi, Delhi 110007

**TECHNICAL BID**

# HANS RAJ COLLEGE

Mahatma Hansraj Marg, Malkaganj, New Delhi, Delhi 110007

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2. Estimated cost is **Rs. 7,00,000/-** (Rupees Seven Lakh only) and Time for carrying out the work will be 15 days and the date of commencement shall be reckoned from the 3<sup>th</sup> day of issue of award letter.
3. Complete contract document to be compiled with by the tenderer whose tender may be accepted can be seen at the office of the Principal, Hans Raj College, New Delhi – 110 007.
4. Tenders should be on the specified form (Non-transferable) which may be obtained from the Principal, Hans Raj College, New Delhi – 110 007. **during office hours from, 03/06/06 to 10/06/16, on payment of Rs. 500/-** (Rupees Five hundred only) by demand draft of a scheduled bank drawn in favour of Principal, Hans Raj College, New Delhi (Non refundable).
5. Tenders should be submitted in double sealed covers super-scribed with the name of the work, date and time of opening written both on the inner and outer envelopes. They will be **received upto 3.00 P.M. on 10/06/16** and will be **opened at 3.30 PM** on the same day in the presence of bidders if any. Tenders should be dropped in the tender box before the closing date and time indicated.
6. The earnest money amounting to **Rs. 7,000/-** (Rupees Seven thousand only) as demand draft or pay order of a schedule bank and drawn in favour of Principal, Hans Raj College, New Delhi should accompany the tender in the envelope of technical bid. Tenders received without earnest money will be invalid.
7. The employer does not bind himself to accept the lowest or any tender and Principal, Hans Raj College reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
8. Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.

9. Earnest money will be forfeited if the contractor fails to commence the work as per letter of award.
10. Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.
11. The tenderer shall quote rates both in figures and words. He shall also work out the amount for each item of work and write in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the procedure shall be followed:
  - (i) When there is a difference between the rates in figures and in words, the rates which correspond to the amounts worked out by the tenderer, shall be taken as correct.
  - (ii) When the amount of an item is not worked out by the tenderer or it does not correspond with the written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.
  - (iii) When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.
12. The tenderer should visit the site in case of doubt obtain required particulars, which may in any way influence his tender from the engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.
13. Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility of the site, nature and extent of ground, working condition of site and locality including stacking of materials, installations of tools and plants (T&P) etc., conditions affecting accommodations and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the Employer in any circumstances.
14. Except writing rates and amounts, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Tenderers who are desirous to offer rebate the same should be brought out & separately in the covering letter and submitted along with the tender.
15. **Site Engineer/Supervisor:**

The contractor shall depute a site engineer or supervisor to site of erection to direct & supervise the work as per specifications. The site engineer shall be available at all times for receiving instructions from the Hans Raj College. The site engineer shall also attend all site meetings & co-ordination meetings & arrange to carry out work smoothly as per the agreed time schedule. Any instruction given to the site engineer/supervisor shall be construed as if the same is given to the contractor.

17. **Compensation:**

Contractor shall pay as compensation an amount equal to one percent or such smaller amount as the Principal (whose decision in writing shall be final) may

decide on the cost of the whole work as shown in the agreement, for every week that the work remains un-commenced or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten per cent of the estimated cost of the work as shown in the agreement.

18. **Guarantee/defects liability:**

The guarantee shall be valid for a period of 12 months from the date of satisfactory completion of the work. If the performance during guarantee period is not satisfactory, the guarantee will be extended, till satisfactory performance is established for a period of 12 months during which the performance should be found absolutely satisfactory. The services of the contractor's personnel, if requisitioned during this period for such work shall be made available free of any cost to Hans Raj College.

If the defects are not remedied within a reasonable time, Hans Raj College may proceed to do so at the contractor's risk and expense without prejudice to any other rights contractor have.

19. **Penalty clause:**

If during warrantee period any defect noticed is not attended within 72 hours of lodging the complaint and not rectified within 5 days of lodging the complaint then same may be got done by Hans Raj College at the risk and expense of the vendor.

20. **Technical evaluation:**

Technical evaluation will be done based on all the terms and conditions mentioned and also as per details provided by the vendor.

21. Original tender papers issued to the vendor are to be attached with the bid during submission of bid.

22. The Principal, Hans Raj College does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.

23. If any extra work executed it will paid as per DSR 2014 and for No schedule item, 15% profit will be paid.

24. **Water & Electricity** will be provide by college free of cost & shall not be recovered from bills of contractors.

25. Work shall be carried out as per CPWD specifications.

26. Rates quoted shall be inclusive of all taxes.

Yours faithfully,  
for & on behalf of  
**Hans Raj College**  
**PRINCIPAL**

FINANCIAL BID

# HANS RAJ COLLEGE

Mahatma Hansraj Marg, Malkaganj, New Delhi, Delhi 110007

Name of work: Renovation of Reception of Hans Raj College, Delhi.

## ABSTRACT OF COST

S.No.	Description	Unit	Quantity	Rate	Amount
<b>A</b>	<b>DISMANTLING WORK</b>				
1	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead.				
	For thickness of tiles 10 mm to 25 mm	sqm	68		
2	Dismantling aluminium/ Gypsum partitions, doors, windows, fixed glazing and false ceiling including disposal of unserviceable surplus material and stacking of serviceable material with in 50 meters lead as directed by Engineer-in-charge.	sqm	68		
3	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.	sqm	60		
<b>B</b>	<b>WALL FINISH</b>				
4	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	sqm	120		
5	Applying one coat of water thinnable cement primer of approved brand and manufacture on wall surface :				
	Water thinnable cement primer.	sqm	120		
6	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade.				
	Two or more coats on new work.	sqm	120		



7	French spirit polishing :				
	Two or more coats on new works including a coat of wood filler.	sqm	130		
8	Providing and fixing wall paper with adhesive as per approved by client / Architect. Basic price :- Rs. 120/- sqft	sqm	Rate Only		
<b>C</b>	<b>WOOD WORK</b>				
8	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought framed and fixed in position with hold fast lugs or with dash fasteners of required dia & length (hold fast lugs or dash fastener shall be paid for separately).				
	Second class teak wood	cum	0.5		
9	Providing and fixing in wall lining flat pressed three layer (medium density) particle board or graded wood Pre-laminated one side decorative lamination on other side balancing lamination Grade I, Type II, IS : 12823 marked, including priming coat on unexposed surface, with necessary fixing arrangement and screws etc. complete :				
	18 mm thick	sqm	14		
10	Providing wood work in frames of false ceiling, partitions etc. sawn and put up in position:				
	Sal wood	cum	0.25		
11	Providing and fixing plywood 4 mm thick one side decorative veneer conforming to IS: 1328 (type-1) for plain lining / cladding with necessary screws, priming coat on unexposed surface with:				
	Decorative veneer facings of approved manufacture.	sqm	16		
12	Providing and fixing panelling or panelling and glazing in panelled or panelled and glazed shutters for doors, windows and clerestory windows (Area of opening for panel inserts excluding portion inside grooves or rebates to be measured). Panelling for panelled or panelled and glazed shutters 25 mm to 40 mm thick :				

	Commerical Ply wood 7 ply, 9 mm thick	sqm	22		
12	Providing and fixing wooden moulded beading to door and window frames with iron screws, plugs and priming coat on unexposed surface etc. complete :				
	2nd class teak wood				
	50x12 mm	metre	150		
	50 x 20 mm	metre	70		
13	Providing and fixing glazing in aluminium OR wooden door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge. (Cost of aluminium snap beading shall be paid in basic item):				
	With float glass panes of 8 mm thickness	sqm	35		
14	Providing & fixing Gypsum Board False Ceiling with 12.5 mm thick Gyp boards & G.I. Framework at any height/ level (as per India Gypsum specifications). Framework shall include necessary extra supports from Steel Girders & Purlins as required. including making cutouts and providing extra supports for light fittings, grills, diffusers, speakers, smoke detectors, sprinklers and at joints of boards etc and also includes necessary vertical fascia at drops,coves,curved profile, Offsets, grooves, chamfering, moulding, all joints of ceiling tiles filled and finished with India Gypsum jointing compound, jointing tapes etc. as per directions of architect.	sqm	70		
15	Gypsum paneling:-Providing and fixing 12.5mm thk gypsum board panels on one side of GI framework of partitions, with machine screws. All joints filled and sealed with jointing tapes and sealant, inclusive of providing cutouts for all types of AC, electrical and fire fighting services.				

16	Providing and fixing in position RECEPTION TABLE IN RECEPTION AREA at split level. 800 mm wide 1250 mm high both side as per drawing in 19 mm thk comercial ply having 12 mm thk glass to match the profile. The sides to have 19 mm thk comercial ply finished with METALIC laminate and 4mm thk veneer. finish with ply backing in the center as per design. Top shall be in 12 mm thk. diamond polished and beveled edge. The unit to have provision for placing CPU, Computer Keyboard Drawer, 3 nos drawer units , all on metal runners including approved quality hardware, hinges, lock etc. internal ply surfaces to be finished with 1.0 mm thk. approved quality laminate and extrnal area finish with approved 4 mm thk veneer and metallic laminte combination with approved design all exposed wood and venner surface to be melamine polished finished with including approved handles, magnetic ball catches, approved hinges etc complete as per drawing and direction of the Architect. over all size 1800 mm x 750mm average (4mm thk veneer basic rate Rs. 95 /-per sq ft.) & Basic rate of METALIC laminate -4500/- per sheet-				
	<b>1800 mmx750 mm average</b>	NOS	1.00		
17	Supplying and fixing manual ROLLER BLIND make vistaMac and Luxaflux equivalent	SQM	6		
<b>D</b>	<b>ELECTRICAL WORK</b>				
<b>I</b>	<b>Circuit/sub-main wiring in PVC conduit :-</b>				
38	Wiring for light point /fan point/exhaust fan point/call bell point with 1.5 Sq.mm FRLS PVC insultated copper conductor multistrand wire in surface/recessed PVC conduit, with modular switch, modular plate, suitable size Gi box and earthing the point with 1.5 sq.mm. FRLS PVC insulated copper conductor multistand copper wire etc. as required.	Nos.	2.00		

39	Loop Point Wiring for light point /fan point/exhaust fan point/call bell point with 1.5 Sq.mm FRLS PVC insulated copper conductor multistrand wire in surface/recessed PVC conduit, and earthing the point with 1.5 sq.mm. FRLS PVC insulated copper conductor multistrand copper wire etc. as required.	Nos.	4.00		
40	Wiring for circuit/submain wiring alongwith earth wire with the following sizes of PVC insulated copper conductor wire in surface/recessed PVC conduit as required.				
a	2 x 2.5 sq.mm + 1 x 2.5 sq. mm earth wire (for ckt, 6 Amp light plug & UPS Light Plug wiring)	Mtr.	80.00		
b	2 x 4 sq.mm + 1 x 4 sq.mm earth wire (for power plug)	Mtr.	RATE ONLY		
41	Supply & Installation of the following wiring accessories, complete with recessed/surface type metal boxes, modular gridplate, faceplate and accessories in walls/partitions (Make:- Legrand)				
a	5/6 amp. Five pin socket with switch	No.	4.00		
b	15/16 amp. Five pin socket with switch	No.	RATE ONLY		
<b>II</b>	<b>S/F PVC conduit :-</b>				
42	Supplying and fixing of following sizes of medium class PVC conduit along with accessories in surface/recess including cutting the wall and making good the same in case of recessed conduit as required.				
a	25 mm	Mtr.	40.00		
b	32 mm	Mtr.	20.00		
<b>III</b>	<b>LIGHTING FIXTURES</b>				
43	Supply, installation, testing & commissioning of following surface / recessed type fluorescent tube lighting fixtures complete with lamps, control gear & low loss CW ballasts ceiling fans and bracket fans .				
a	2'X2' SQUARE LED CEILING Light (Make- Philips, Wipro, siska) (Basic Price Rs.4500/-)	Nos.	28.00		
b	LED cove light	Rm	15.00		

c	LED Down Light ( (Basic Price Rs.4500/-)	Nos.	6.00		
E	<b>AIR- CONDITIONING</b>				
44	Supply & Installation of Cassette type Split type Air conditioner Cap. 3.0 TR of Daikin/ Hitachi/ General Make as approved by Architect of Invertor Type including pressure testing with N2 gas, vaccumining and commissioning of AC , Copper piping work i/c nitrile insulation, PVC drain piping, Cabling between indoor & outdoor unit, Chiseling of wall to recess copper / drain piping and Including all Switch/ Socket, Conduct for wiring, including Automatic Voltage Stabilizer & frame for fixing of Out door unit.	Nos.	1		
	<b>TOTAL =</b>				
	<b>Rebate ( in %) =</b>				
	<b>Amount of Rebate =</b>				
	<b>NET TOTAL AMOUNT =</b>				
)Amount in words .....)					

**Note:- Rate are inclusive of all taxes**

Name of Firm

Signature

Address

Seal of firm if any