



HANSRAJ COLLEGE  
(UNIVERSITY OF DELHI)

Application Form for the Staff for NO Objection Certificate  
for Issue/ Renewal of Passport for Visit to Foreign Countries

1. Name in full (BLOCK LETTERS) :
2. Father's/Husband's Name :
3. Permanent Address :
4. Pay Scale and Present Pay :
5. Date of Appointment :
6. Designation and Name of the Department :
7. Temporary/Permanent :
8. Purpose of going abroad :
9. Duration of stay abroad :
10. Country/countries propose to be visited :
11. Expenditure likely to be incurred on the  
Proposed foreign journey :
12. Financial sources out of which he proposed  
to meet the expenses on foreign tour :
13. Whether any relative is residing at the place/  
Country of visit, if so, his/her residential address  
and the relationship with the employee may be  
indicated here :
14. Whether the incumbent has applied for  
No-objection before :
- In case yes, Passport No. :
- Date of Issue :

**DECLARATION**

1. The reason of my visit to foreign country as mentioned in my application is true.
2. I am not being given any service abroad nor I shall take up any service/assignment abroad.
3. I will not apply for extension of leave and I will resume my duty after expiry of leave granted to me.
4. I will not proceed to foreign countries without getting my leave sanctioned.
5. No disciplinary proceedings are pending or contemplated against me.
6. No vigilance case is pending or contemplated against me.
7. There are no grounds to believe that the applicant could figure adversely on security records of the government.

\_\_\_\_\_ hereby declare as above.

SIGNATURE \_\_\_\_\_

FULL NAME IN BLOCK LETTERS

\_\_\_\_\_  
DESIGNATION \_\_\_\_\_

DEPARTMENT \_\_\_\_\_

DATE \_\_\_\_\_

COUNTERSIGNED BY THE HEAD OF THE DEPARTMENT WITH SEAL.